

A guide to will writing

Leaving a gift in your will to Emmaus Hampshire is one of the most valuable and lasting ways you can support us. We can provide advice and information about the easiest ways for you to leave a gift in your Will to us. Or, if you'd like to remember someone special by leaving a legacy.

In this guide you can find advice on the following:

Writing your Will

Legacy codicil

Legacy pledge

The law on making Wills varies between the different countries in the UK. See below for who to get in touch with and how to find a solicitor specialising in Will writing.

ENGLAND AND WALES: www.lawsociety.org.uk

SCOTLAND: www.lawscot.org.uk

NORTHERN IRELAND: www.lawsoc-ni.org

Writing your Will

A Will is one of the simplest ways to safeguard the future of your family and friends. It is the best way to ensure that your wishes are followed and can help to reduce the worry for your loved ones at a very stressful time. After you've taken care of the people closest to you, a small gift in your Will could make a huge difference.

We strongly recommend that you consult a solicitor or STEP (Society of Trust and Estate Practitioners) qualified Will-writer when you make your will, to ensure it is accurate and reflects your wishes.

As a legal document, your Will should be prepared professionally. It is advisable to have an up-to-date Will and to review it every few years and after any major changes in your life, such as marriage, divorce or births of children or grandchildren.

To save time with your solicitor, you can make a list of all your assets, including any savings, investments and your possessions to help you work out the value of your estate. Then consider who you want to benefit from your estate.

Most people want to make sure their family are looked after and then consider leaving a gift to a favourite charity, such as Emmaus Hampshire. To further save time, it would also be useful to take the charity's address and registered charity number as seen in our suggested wording.

If you have already written your Will and wish to make a simple amendment, you can make a Codicil. This is an appendix to your existing Will which must be witnessed in exactly the same way and kept with the original.

If you have already chosen to leave us a gift in your Will, we would like to take the opportunity to thank you for thinking of the Emmaus Hampshire. Please complete a Legacy Pledge form and return it to us.

All bequests should be left to Emmaus Hampshire and must state our registered charity number 1077264, together with our registered address: Emmaus Hampshire, Bar End Road, Winchester, Hampshire SO23 9BN

There are two types of bequest that can be made.

Pecuniary Bequest

A gift of a fixed sum of money in your Will is called a pecuniary bequest. The value of pecuniary legacies will decrease over time, as the cost of living increases.

Residuary Bequest

A gift of the remainder of the estate after all other bequests have been made and debts cleared is called a residuary bequest.

Either bequest can be made for general charitable purposes or with an expression of wish eg. to specifically go towards companion skills training.

Recommended wording in your Will

1 Pecuniary Bequests - for general charitable purposes

I give the sum of pounds to Emmaus Hampshire (Registered Charity No:1077264) of Bar End Road Winchester Hampshire SO23 9BN absolutely for its general charitable purposes and the receipt of the Treasurer or other proper officer for the time being of Emmaus Hampshire shall be a complete discharge to my executors.

If at my death any charity named as a beneficiary in this Will or any Codicil hereto has changed its name or amalgamated with or transferred its assets to another body then my Executors shall give effect to any gift made to such charity as if it had been made (in the first case) to the body in its changed name or (in the second place) to the body which results from such amalgamation or to which such transfer has been made.

2 Pecuniary Bequests – with an expression of wish

I give the sum of pounds to Emmaus Hampshire (Registered Charity No:1077264) of Bar End Road Winchester Hampshire SO23 9BN absolutely and I request Emmaus Hampshire but without imposing and binding trust or legal obligation to use the legacy forand the receipt of the Treasurer or other proper officer for the time being of Emmaus Hampshire shall be a complete discharge to my executors.

If at my death any charity named as a beneficiary in this Will or any Codicil hereto has changed its name or amalgamated with or transferred its assets to another body then my Executors shall give effect to any gift made to such charity as if it had been made (in the first case) to the body in its changed name or (in the second place) to the body which results from such amalgamation or to which such transfer has been made.

3 Residuary Bequests – for general charitable purposes

I give% of the residue of my real and personal estate which I can dispose of by Will in any manner I think proper to Emmaus Hampshire (Registered Charity No:1077264) of Bar End Road Winchester Hampshire SO23 9BN absolutely for its general charitable purposes and the receipt of the Treasurer or other proper officer for the time being of Emmaus Hampshire shall be a complete discharge to my executors.

If at my death any charity named as a beneficiary in this Will or any Codicil hereto has changed its name or amalgamated with or transferred its assets to another body then my Executors shall give effect to any gift made to such charity as if it had been made (in the first case) to the body in its changed name or (in the second place) to the body which results from such amalgamation or to which such transfer has been made.

4 Residuary Bequests – with an expression of wish

I give% of the residue of my real and personal estate which I can dispose of by Will in any manner I think proper to Emmaus Hampshire (Registered Charity No:1077264) of Bar End Road Winchester Hampshire SO23 9BN absolutely and I request Emmaus Hampshire but without imposing and binding trust or legal obligation to use the legacy forand the receipt of the Treasurer or other proper officer for the time being of Emmaus Hampshire shall be a complete discharge to my executors.

If at my death any charity named as a beneficiary in this Will or any Codicil hereto has changed its name or amalgamated with or transferred its assets to another body then my Executors shall give effect to any gift made to such charity as if it had been made (in the first case) to the body in its changed name or (in the second place) to the body which results from such amalgamation or to which such transfer has been made.

Legacy Codicil

If you have already made a Will and would like to add a gift, here is an example of a codicil which is an appendix to a Will. This is a legal document which needs to be completed in the same way as your original Will, particularly with regard to signing and witnessing. When you have completed your codicil, please ensure that it is stored together with your original Will.

Codicil

I (name)
 of (address)

declare this to be a (first/second etc.) codicil to my Will dated

In addition to any legacies given in my said Will, I give to Emmaus Hampshire (Registered Charity No:1077264) of Bar End Road Winchester Hampshire SO23 9BN the sum of pounds (or% share of my estate) to be used for its general charitable purposes and I declare that the receipt of the Treasurer or other proper officer for the time being of Emmaus Hampshire shall be a complete discharge to my executors. In all other respects I confirm my said Will and any other codicils thereto.

DONOR SIGNATURE

Date / / 20

Witnessed by:
 Name:
 Address:

 Occupation:
 Date:
 Signed:

Witnessed by:
 Name:
 Address:

 Occupation:
 Date:
 Signed:

(Two witnesses are needed in England, Wales and Northern Ireland, one witness in Scotland.)

Legacy Pledge

If you have remembered Emmaus Hampshire in your Will or intend to do so, please complete this notification and return it to the address given below. Please be assured that this simple statement of your present wishes is not legally binding but it will allow us to thank you personally. All information will be treated in the strictest confidence.

Title	Mr	Miss	Ms	Other	Name	
Address						
Postcode			Phone			

My Gift

- I have left a gift in my Will to Emmaus Hampshire
- OR
- I intend to leave a gift in my Will to Emmaus Hampshire

SIGNATURE

Date	/	/	20
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Please return this notification to:

Emmaus Hampshire
Bar End Road
Winchester
Hampshire
SO23 9BN